



OFFICE OF THE CHAIRMAN  
THE JOINT CHIEFS OF STAFF  
WASHINGTON, D.C. 20301

82-5617

30 July 1982

Honorable William J. Casey  
Director  
Central Intelligence Agency  
Washington, D.C. 20505

Dear Bill,

The Joint Chiefs of Staff were most appreciative of your recent visit with them and the candid discussion on issues of mutual concern. We believe it is essential that you have available military advice from a senior level and on a full-time basis.


The attached terms of reference were drafted with that concern in mind, and I believe they encompass the nature of responsibilities commensurate with our discussion. You will note we are recommending a change of title to more accurately reflect the expanded functions.

As I see it, the incumbent would have direct access to the DCI and DDCI, as well as to key officials within DOD and the JCS. In the latter role, he would be keeping himself up-to-date on DOD policy issues likely to impact on the Intelligence Community but would have no functional role that might conflict with the Director, DIA.

I have asked the Chiefs to nominate well qualified officers to fill the billet in the grade of Lieutenant General/Vice Admiral. When the selection is made, we will forward to you the name of the JCS nominee.

Sincerely,

JCS review completed

  
JOHN W. VESSEY, JR.  
Chairman  
Joint Chiefs of Staff

Attachment  
Terms of Reference

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## EXECUTIVE DIRECTOR FOR THE INTELLIGENCE COMMUNITY

### MISSION:

The Executive Director for the Intelligence Community (EXD/IC) assists the Director of Central Intelligence (DCI) and the Deputy DCI (DDCI) in the discharge of their Intelligence Community functions and responsibilities.

### FUNCTIONS:

In fulfilling his mission, the EXD/IC will:

- Direct the activities of the Intelligence Community Staff (ICS);
- Supervise the national intelligence requirements and planning processes and coordinate the activities of the DCI committees;
- Coordinate the development of the National Foreign Intelligence Program (NFIP) and annual budget submission;
- Coordinate national collection activities, as required, ensuring responsiveness to National Security Council and National Foreign Intelligence Board priorities and guidance;
- Perform evaluations and audits of programs and activities within the NFIP;
- Advise the DCI and DDCI on policy, operational, substantive and administrative matters and issues which involve the Intelligence Community;
- Supervise support to the Chairman, NFIB and/or NFIC; and
- Coordinate support to the DCI for NSC matters involving the Intelligence Community.